



Terms and Conditions for listing CPD events on the NCH website

- a) You must demonstrate relevance to the practise of hypnotherapy
- b) Please ensure that your learning objectives are relevant to practitioners of hypnotherapy and use the additional info section if clarification is required. Your CPD event will not be approved if the relevance to hypnotherapy practitioners is not clear
- c) Listed events and courses that offer a discount to NCH members will be highlighted in the CPD listing/s
- d) Where a full price is listed alongside a discount price for members, the full price must be advertised elsewhere
- e) In case of event cancellation, to give prompt notice and full refund
- f) If you cancel your event, you agree to give prompt notice and a full refund to all NCH members attending and to also inform the NCH Development Director
- g) Your event must adhere to the NCH code of ethics
- h) Your CPD event must be compatible with the ethical principles set out in the NCH code of ethics, and you agree that you will uphold these principles both in your event content and delivery. They can be viewed in full here <http://www.hypnotherapists.org.uk/about-nch/codeof-ethics/>
- i) You must give attendees a feedback form and these must be retained for up to 12 months so that these forms can be seen
- j) In line with the NCH philosophy of continual improvement, we expect all CPD event providers to allow the attendees an opportunity to provide feedback on completion of your event. This can be on your own form, or you can use the suggested NCH evaluation form if you prefer. These must be retained for up to 12 months and available for viewing by members of the board if requested
- k) You need to provide evidence of compliance if requested.
- l) You agree to promptly provide evidence of compliance if requested and copies of feedback forms submitted by NCH members

Please contact the Development Director with any queries:

development@hypnotherapists.org.uk